



# INDIRA GANDHI UNIVERSITY MEERPUR REWARI HARYANA

## IGU GUIDELINE FOR MULTIPLE REPORT EXPORT

Link for login :- <https://igu1.ucanapply.com/>

Go To **College/Center Login** Button and Click

Enter The Username and Password and sign in as college.



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Click the **Multiple Report** Button as shown screenshot below.

The screenshot shows the 'Post Exam Dashboard' with a sidebar on the left containing 'Profile' and 'Log Out' options. The main content area has a 'RECENTLY VISITED' section with a 'Multiple Report' button (a blue circle with a question mark) highlighted by a red arrow and the text 'Click here'. Below this are sections for 'REPORT SECTION' and 'POST EXAM ACTIVITY'.

Fill all the details and click the **Get Attendance Sheet RE APPEAR centre wise** button

The screenshot shows the 'Multiple Report' form with several fields: 'Report Type' (Attendance Sheet centre wise), 'Select Report' (Attendance Sheet RE APPEAR centre wise), 'Select Report Type' (PDF), 'For Sem Code' (Second Year (2nd Year)), 'For Centre Name' (1116-Shaheed Major Satish Dahiya Govt. College I), 'For COURSETYPE' (PG), and 'For Course Name' (MASTER OF ARTS (ECONOMICS) ( M.A (ECONOMIC...)). A yellow button labeled 'Get Attendance Sheet RE APPEAR centre wise' is highlighted with a red arrow and 'Click here' text. A message below the button says 'Please wait until current report is generated. Have patience, don't press Get Report Button repeatedly.' Below the form is a 'Requested Report's Status' table.

#	Name	Description	Status	Link	Requested Time	Generated Time
1	Attendance_Sheet_centre_wise_	Attendance Sheet Centre Wise Sec ond Year (2nd Year) 1116-Shaheed Major Satish Dahiya Govt. College Nangal Choudhary BL-1 UG BACHE LOR OF EDUCATION ( B.Ed)_SE16	Success	Download	22-07-2023 01:00:21pm	22-07-2023 01:01:51pm

Then After Download your report Click the Download Button.