

**OFFICE OF THE FINANCE OFFICER  
RAIGANJ UNIVERSITY**



CA Sankar Ghorai  
Finance Officer

Mobile : 9775334560  
Fax No. : 03523 242580

Ref. No. F-160/19

Date 27.06.2019

**NOTICE**

Sealed quotations are invited by the Office of the Finance Officer, Raiganj University, from reputed vendors who has own factory for procurement of Furniture. The vendors must be submitted valid PAN, GST and Trade License. Description of furniture is here under.

Sl. No.	Name of Item	Specification	Quantity
1	Steel Almirah	Steel Almirah, Dimensions: 72 x 36 x 22 inch. 18 gauge door top bottom and legs / 20 gauge body	1 pc
	Computer Table	To be made with pre-laminated medium density board 18mm thick and edges sealed with PVC edge banding. Sliding key board with channel (24" x 18" or nearest), Sliding platform for printer (24" x 18" or nearest std.), a drawer (12" W x 6" H x 20" D), and a place for CPU with auto hinge cover. Table base should have Castor wheels for smooth movement of system.	1 pc
	Office Table	Length (46 Inches / 116 CMs), Width (22 Inches / 57 CMs), Height (28 Inches / 72 CMs), Steel body, Particle Board top with three drawer, lock & key	4 pcs
	Visitor Chair	Plastic Cushion Chair Length (22 inches), Width (20 inches), Height (37 inches)	8 Pcs
	Executive Chair	<ul style="list-style-type: none"><li>The chair has extra padding on the seat, back and armrests for extra comfort</li><li>Gas-lift mechanism</li><li>Assembly Required: This Office Chair Requires Basic Assembly which is DIY (Do It Yourself)</li><li>Pneumatic seat-height adjustment; 360-degree swivel; smooth-rolling casters</li><li>Heavy-Duty Metal Base with Non-Marking Durable Car wheel. Maximum weight capacity - 120 kg</li></ul>	1 pc
	Secretariat Table	Length (60 Inches / 152 CMs), Width (30 Inches / 76 CMs), Height (28 Inches / 72 CMs), Steel body, Particle Board top with both side three drawer, lock & key	1 pcs

**Terms & Conditions:**

- University will award the Contract to the bidder whose quotation has been determined to be substantially responsive both technically and commercially. University also reserves the right to reject any or all the tender, wholly or partially, without assigning any reason thereof.
- Deduction @5% as security deposit.

Commencement date of Tender: 28.06.2019

Closing date of Tender: 12.06.2019

Sd/-  
Finance Officer  
Raiganj University

**In communication to:**

- HOD / Co-ordinator, Statistics, Raiganj University
- Secretary to the Honourable Vice-Chancellor, Raiganj University