



RAIGANJ UNIVERSITY
P.O. RAIGANJ, DIST. UTTAR
DINAJPUR, WEST BENGAL
PIN- 733134

Sl. No.

Date:

APPLICATION FOR THE WAIVER OF FEES

Session 20..... / 20.....

(To be submitted to the Office of the Secretary, UG/ PG Council, Raiganj University)

To

The Registrar,

Raiganj University

I, the undersigned would like to inform you that I have provisionally been admitted to the UG/ PG Programme at Department of

The information details are as under-

Admission Details:

Sl. No.	Particulars	Candidate Details
1.	Application/ Form No.	
2.	Name of the Candidate	
3.	Roll No	
4.	Class	
5.	Department	
6.	Date of Admission	

Bank Account Details for Refund:

Sl. No.	Particulars	Applicant's Details
1.	Name of the Account Holder	
2.	Name of the Bank	
3.	Branch	
4.	Account No.	
5.	IFSC Code	

Ration Card Details: (if issued)

Name on the Ration Card			(Signature of the Dealing Assistant)	
Ration Card No.				
Type of the Ration Card (Please Tick)	NPHH			
	PHH	General Priority		
		AAY (Antyodaya Anna Yojana) ration card		
		AY (Annapurna Yojna) ration card		
		State Priority Ration Card		
Social Security (SS) that comes under State priority				

I would be grateful to you if you kindly grant the claim at an early date.

Thanking you

Sincerely yours,

(Signature of the Applicant)

Attachment Checklist:

1. Application Form for Admission
2. Proof of BPL
 - a. Photocopy of the Ration Card
 - b. Relevant Document (Income Certificate) from the Office not below the rank of the BDO
 - c. Relevant Document from the Office of the Dept. of Food and Supplies, Govt. of West Bengal
3. Bank Account Details for Refund- (Photocopy of the Passbook)

For Office of the Secretary, PG Council

Remarks:

Signature

Secretary, PG Council, Raiganj University.