

# RAIGANJ UNIVERSITY



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Dr. Durlav Sarkar  
Registrar

Ref. No. : R-120/2019

Date : 29.05.2019

## NOTICE

It is hereby notified to all Ph.D. and M.Phil. scholars under 'Swami Vivekananda Merit Cum Means Scholarships Scheme' to submit their last 'Utilization Certificate' (from Dec to March 2019) followed by 'Continuation Certificate' and 'Certificate of Claiming Fellowship' duly signed by the respective Head of the Department within 07.06.2019. It is also requested to all HODs/Coordinators to forward the certificates (hard copies) to Shri Hiranmoy Mitra (Office Assistant, Registrar Dept.) and send the same (soft copies) to Systems and Support Officer to: [smoitra449@gmail.com](mailto:smoitra449@gmail.com)

'Certificate of Claiming Fellowship' and 'Continuation' duration will be '01.04.2019 to 30.06.2019' (i.e. for 3months). The scholars who have not yet received their last scholarships are directed to report 'Systems and Support officer' with bank passbook details and cancelled cheque.

  
Registrar  
Raiganj University  
Registrar  
Raiganj University

Copy forwarded for information to:

1. Secretary to the Hon'ble Vice Chancellor, Raiganj University.
2. All HODs/Coordinators, Raiganj University.
3. Assistant Registrar, Raiganj University.
4. Systems and Support Officer, Raiganj University for Necessary action.
5. Shri Hiranmoy Mitra, Office Assistant, Office of the Registrar, Raiganj University for necessary action.
6. Guard File.

  
Registrar  
Raiganj University  
Registrar  
Raiganj University

## **CERTIFICATE OF CLAIMING FELLOWSHIP**

I am .....,a registered scholar of M.Phil  
(.....) at department of ....., Raiganj University.

I have got scholarship money as received from higher education  
science and technology and Bio technology Department, vide NEFT NO:  
..... on ....., under '*Swami Vivekananda  
Merit cum Means Scholarship scheme*' during the period  
from....., has been utilized properly for which it was  
sanctioned.

I request you sir, please consider me for continue the scholarship  
for next three month (i.e. 01.04.2019 to 30.06.2019).

SIGNATURE OF THE RESEARCH  
SCHOLAR (WITH DATE)

COUNTERSIGNED BY H.O.D  
(WITH SEAL AND DATE)

**CONTINUATION CERTIFICATE**

I, Mr/ Miss/ Mrs..... /D/W of ..... am a registered Scholar of M.Phil (.....) at Department of..... Raiganj University, bearing ROLL No 01, availing the benefits under the Swami Vivekananda Merit -Cum Means Scholarship scheme confirm and declare as follows:

1. I will not receive any financial assistance from any other sources, including the central or the State Government or their agencies or bodies.
2. I will perform academic duties i.e. taking classes for UG / PG, departmental research and other related activities as per the instructions of the Head of the Department as and when required.

I will submit the dissertation along with relevant publication papers at the end of the fellowship.

**SIGNATURE OF THE RESEARCH  
SCHOLAR (WITH DATE)**

**COUNTERSIGNED BY H.O.D  
(WITH SEAL AND DATE)**

**UTILISATION CERTIFICATE**

THE SCHOLARSHIP MONEY AS RECEIVED VIDE NEFT  
NO. \_\_\_\_\_ ON \_\_\_\_\_ (DATE)  
UNDER THE SWAMI VIVEKANANDA MERIT CUM MEANS  
SCHOLARSHIP \_\_\_\_\_ SCHEME \_\_\_\_\_ DURING  
\_\_\_\_\_ (YEAR) HAS BEEN UTILISED  
PROPERLY FOR THE PURPOSE FOR WHICH IT WAS  
SANCTIONED.

SIGNATURE OF THE APPLICANT

SIGNATURE OF H.O.D./DEAN  
(WITH SEAL AND DATE)