

**OFFICE OF THE FINANCE OFFICER
RAIGANJ UNIVERSITY**



CA Sankar Ghorai
Finance Officer

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Ref. No. F-85/2019

Date 29.05.2019

NOTICE

Sealed quotations are invited by the Office of the Finance Officer, Raiganj University, from reputed vendors who has own factory for procurement of Furniture. The vendors must be submitted valid PAN, GST and Trade License. Description of furniture is here under.

Sl. No.	Name of Item	Specification	Quantity
1	Steel Almirah	Steel Almirah, Dimensions: 78 x 48 x 22 inch. 18 gauge door top bottom and legs / 20 gauge body	8 pcs
2	Computer Chair (with arm)	Length (22 inches), Width (20 inches), Height (37 inches) Wheel for self movement.	4 Pcs
3	Executive Chair	<ul style="list-style-type: none">The chair has extra padding on the seat, back and armrests for extra comfortGas-lift mechanismAssembly Required: This Office Chair Requires Basic Assembly which is DIY (Do It Yourself)Pneumatic seat-height adjustment; 360-degree swivel; smooth-rolling castersHeavy-Duty Metal Base with Non-Marking Durable Car wheel. Maximum weight capacity - 120 kg	1 pc
4	Visitor Chair	Plastic Cushion Chair Length (22 inches), Width (20 inches), Height (37 inches)	17 Pcs
5	Book Shelf	The bookcase is made of steel; measuring 1275mm high x 1200mm wide x 355mm deep; divided into two compartments; fitted with glass doors, handles and lock; and three adjustable shelves. Each adjustable shelf is supported at each end by two Dowel-type bearers which are secured to holes horizontally 230mm apart.	2 pcs
6	Computer Table	To be made with pre-laminated medium density board 18mm thick and edges sealed with PVC edge banding. Sliding key board with channel (24" x 18" or nearest), Sliding platform for printer (24" x18" or nearest std.), a drawer (12" W x 6" H x 20" D), and a place for CPU with auto hinge cover. Table base should have Castor wheels for smooth movement of system.	1 pc
7	Office Table	Length (46 Inches / 116 CMs), Width (22 Inches / 57 CMs), Height (28 Inches / 72 CMs)	4 pcs

Terms & Conditions:

- University will award the Contract to the bidder whose quotation has been determined to be substantially responsive both technically and commercially. University also reserves the right to reject any or all the tender, wholly or partially, without assigning any reason thereof.
- Deduction @5% as security deposit.

Commencement date of Tender: 31.05.2019
Closing date of Tender: 14.06.2019
Opening date of Tender: 17.06.2019

NOTE – All the vendors who submitted the quotation for the above items are requested to present on the time of opening quotation

Sd/-
Finance Officer
Raiganj University